

Noncredit Students



1 Apply to PCC Noncredit Division

Complete the Noncredit Division application online or at the Noncredit Admissions & Records Office, located on the Foothill Campus (formerly CEC). (</about/our-campuses.php#foothill>) For instructions on logging in and completing the online application, follow these steps (</get-started/docs/Noncredit-application-steps.pdf>).

2 Take Your Placement Tests

Some of our programs include placement tests as a tool to get you into the right class. Placement tests are needed before enrolling in the following courses and programs: Noncredit English as a Second Language (ESL) (</academics/divisions/noncredit/our-programs/esl.php>), General Educational Development (GED) (</academics/divisions/noncredit/our-programs/ged-prep.php>) or the Adult High School Diploma program (</academics/divisions/noncredit/our-programs/adult-high-school-diploma.php>).

3 Complete Your Orientation

For some of our programs, you may need to attend an orientation to familiarize yourself with our facilities and policies. To see if an orientation is required for your specific program, please contact the Counseling Office in Room 105 at the Foothill Campus (formerly the CEC) (</about/campus-maps.php>) or at (626) 585-3000 (tel:6265853000).

4 Meet with a Counselor

After you've completed your placement tests and orientation, it's time to plan your classes! A counselor will meet with you to help you plan your class schedule and make sure you are placed in the correct courses to help you meet your goals.

5 Register for Your Classes

During your meeting with your counselor, you will receive a registration card. Take this card and a valid ID to the Admissions & Records (</academics/divisions/noncredit/future-students/admissions.php>) office in Room 100 to complete your enrollment and get signed up for your classes.